



**WARSZAWSKI
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MEDYCZNY**

Lab manager position in the Laboratory of Experimental Medicine

Laboratory of Experimental Medicine at the Medical University of Warsaw headed by Prof. Dominika Nowis is inviting applications for a **Lab manager**.

You will join a project entitled “Horizon for Excellence in messenger RNA applications in immunoOncology” (WIB-1/2020-O11) operated within the Virtual Research Institute (WIB) Program managed by the Łukasiewicz Research Network – PORT Polish Center for Technology Development and financed from the Polish Science Fund. The primary objective of this project is to develop a highly effective therapeutic mRNA design and apply it for cancer immunotherapy. The project will be carried out by a team of scientists from the IIMCB (coordinator), the University of Warsaw, the Institute of Physical Chemistry of the Polish Academy of Sciences and the Medical University of Warsaw.

As a Laboratory Manager you will support the research team in the day-to-day administrative, organizational, financial and clerical duties associated with the project. Role in the Research Task: Support in the administration of the Research Task.

Requirements for the candidate:

1. Previous experience in managing large research projects
2. Laboratory experience essential to understand research problems
3. Has excellent interpersonal skills, initiative and ability to work independently and in a high-performance team
4. Has the ability to communicate (in English) complex information clearly, orally and in writing
5. Critical thinking, problem solving and decisive skills
6. Has to comply with the non-compete policy in accordance with the WIB Program guidelines

Selection criteria

1. Previous experience in managing large research projects
2. Soft skills – motivation letter, communication skills, teamwork, likelihood to fit to the group, compatibility of plans for individual development with the goals of the group

Candidates will be selected in an open competition, according to the procedure complying with the rules of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers

We offer:

1. Full employment contract initially for 6 months and extending up to 5 years after initial period (if an extension is granted)
2. Competitive salary

3. Full technical, administrative and organizational support from professional personnel

Deadline for applications is **February 11th, 2022**. Job starting date is **March 1st, 2022** or later.

How to apply:

1. **Apply now** to immunologia@wum.edu.pl
2. In the subject include "**Lab manager WIB**" and your first and last name
3. Your application must be submitted in English and should contain a CV including a full list of publications, a motivation letter with description of your key achievements, and contact details (e-mail and telephone number) of least two potential referees, including one of your direct supervisor.
4. Please include the following statement in your CV: *"I hereby agree to the processing of my personal data, included in the application documents by the Medical University of Warsaw, for the purpose of carrying out the current recruitment process."* Your personal data will be processed for the purpose of the recruitment procedure only

The competition may be extended until a suitable candidate who fulfils all requirements is found.

The announcement will be published on the following websites:

- <https://wib.port.org.pl/en/homepage/>
- <https://www.iimcb.gov.pl/en/>
- <https://www.uw.edu.pl/>
- <https://www.wum.edu.pl/>
- <https://ichf.edu.pl/>
- <https://euraxess.ec.europa.eu/>
- <https://biotechnologia.pl/>
- <https://poloniumfoundation.org/poloniumnetwork>

